



**180Degrees**  
CONSULTING

## Team Leader - Position Description

The key role of a Team Leader is to oversee and manage the consulting process of an assigned consulting team. Teams typically consist of 5-6 consultants in addition to two Team Leaders that jointly lead the team. Teams are assigned a non-profit organisation, to help them solve business issues ranging from marketing to funding, in order to improve their efficiency and social impact.

The reason why there are two Team Leaders in each team is so that they can support each other in leading and managing their team, creating a stronger team structure. Team Leaders also share the role of managing relations with the client and providing updates to the Executive Team.

Team Leaders are given autonomy in determining appropriate delegation of tasks, facilitating communication amongst their team, and assembling the work of their team into the requested deliverables. The Team Leaders are expected to lead the strategic direction of the project and be deeply involved in the consulting process of their team.

### Key Characteristics

*Our Team Leaders should have:*

- Genuine interest in not-for-profits and social entrepreneurship.
- Genuine interest in consulting.
- A professional manner and sound work ethic.
- Previous leadership and/or consulting experience.
- Proven excellence in communication, organisational and teamwork skills.
- Time to dedicate to 180 Degrees Consulting (4-6 hours per week).
- Status as a currently enrolled student at The University of Melbourne.

### Key Tasks

*Our Team Leaders are responsible for:*

- Overseeing the consulting process of their team and the strategic direction of the project.
- Managing and motivating their team.
- Ensuring all deliverables are completed as scheduled.
- Quality control and compilation of deliverables, typically in the form of a final report and team presentation to the client.
- Attending all 180DC events and training sessions.
- Managing all relations and communications with their clients.
- Providing regular updates on the progress of their projects to the Executive.